



Uttarakhand Livestock Development Board

Letter No.: 2602/ULDB/ RA-ET & FS-SE/2019-20

Dated: 17th December 2019

WALK-IN-INTERVIEW

The Walk-in-Interview for the contractual position of one Sales Executive, in below mentioned project will be conducted at Uttarakhand Livestock Development Board (ULDB). The date/time and venue and other details shown against position on a contractual basis, which is co-terminus with the project/scheme. The eligible candidates are invited to appear before the Selection Committee for Walk-in-Interview at ULDB , Pashudhan Bhawan, First Floor , Motharowalla Road, Dehradun.

Place and Date of Interview: Pashudhan Bhawan, First Floor , Mothrowala Road, Dehradun on 06.01.2020 at 12.00 a.m.

Name of the project	Name & number of the post and Emoluments	Duration	Qualifications & Experience
Rashtriya Gokul Mission – Production of sex sorted semen of indigenous breeds PI- Project Coordinatiior RGM SSS production Work Place - Headquarters at Deep Frozen Semen Production centre, Shyampur, Rishikesh and other parts of India.	Sales Executive: 1 Post	Completion of the project The time duration may be extended as per the project conditions.	<ol style="list-style-type: none">1. Should be a candidate, not averse to travel extensively, throughout India.2. Should hold a Regular Management Degree or Diploma with Graduation in life science (Biology) background.3. Should be well versed with English and Hindi language. Knowledge of additional languages is preferred.4. Should be able to speak and write fluently in both hindi and english.5. Should have knowledge of computers, laptops and smartphones.6. Should have skill of typing in hindi and english (speed as per government norms for a typist /clerk).7. Should have knowledge of MS Office and be able to handle emails.8. Should be in a age group of 20-35 years of age.9. Any past experience in semen sales will be given preference (minimum six months).

Note: (1) On the date of Walk-In-Interview, required Original Certificates should be produced.

(2) The experience will be counted after acquiring the basic minimum qualifications.

The above position is purely temporary and will be filled in, on Contractual basis. The selected candidate shall have no right/claim for regular appointment at this Institute, as the engagement is co-terminus with the Project/Scheme. Interested candidates may attend Walk-in-Interview on the dates as indicated alongwith original certificates and typed bio-data with one set of attested copies of each their certificates with passport size photograph. No TA/DA will be paid for attending the interview.

All eligible candidates are advised to be present at least 60 minutes before scheduled time on the date of interview for completing necessary formalities. Canvassing in any form will disqualify the candidates.

Age limit - 22- 35 Years

Emoluments: Rs 30000/- per month.

TA &DA- TA & DA will be provided permissible to 7th Pay Commission Pay Matrix Level 6 of Government of Uttarakhand TA & DA rules for the visits which are officially approved by CEO, ULDB, which may be upgraded, if the CEO, ULDB feels is required for the job.

Accomodation- Room will be provided as per availabilit. If accomdation not provided then House allowance will be provided which is permissible to 7th Pay Commission Pay Matrix Level 6 of Government of Uttarakhand HRA rules.

Discipline: Is required to show satisfactory performance of duties and maintain discipline as per the code of conduct and prevailing rules of the ULDB.

Leave: Not entitled for any regular leave. He/she will be allowed to avail Casual Leave (CL) and Restricted Holidays as per rules of the Govt. of Uttarakhand and as issued from time to time, after due approval from the project coordinator. CEO ULDB may grant permission for any additional leave, subject to a maximum of 20 days in a year, upon his discretion or as per the law of the land permits.

Income Tax: The concerned authority would be responsible for deduction of tax at source as applicable.

Other Conditions

- (i) Selected candidate will have to execute bond with ULDB on Rs 100.00 Non Judicial Stamp paper for the period of One Year which is likely to be extended based on reviewing and necessity of the the work.
- (ii) The sales executive will be under the administrative control of the concerned project coordinator of the project as per the directions from the CEO ULDB.
- (iii) The engagement will stand terminated on completion of the tenure of the scheme or on the date stated in the sanction order of the scheme whichever is earlier whether so communicated formally on individual basis or not.
- (iv) If sales executive leaves his/her assignment without permission for one month, he/she will stand terminated from the date of his/her absence.
- (v) Since sales executive is engaged for the scheme work full time, he/she will not be allowed to do any other work or to accept or hold another appointment with or without remuneration elsewhere.
- (vi) ULDB will have all the rights (intellectual property /proprietary) on outputs of the sales executive, made during the period of working in the ULDB.
- (vii) The sales executive shall have no legal right to claim his/her regularization/ appointment by absorption or otherwise against any regular posts or any further contractual engagement on termination of the scheme/project. The engagement in the scheme is purely time-bound, non-regular and on coterminus basis with the scheme. The services of the incumbent shall stand terminated automatically on expiry of the period given in the sanction.
- (viii) The sales executive may be deputed by the project coordinator of the project with prior approval of CEO ULDB to attend symposia/seminars/ conferences/workshop/fairs/exhibitions etc., in India.
- (ix) The sales executive is a full time worker and is required to adhere to the administrative, financial and disciplinary regulations of ULDB where the incumbent is working. Regular attendance of the sales executive will be ensured by the concerned project coordinator by keeping an attendance register.
- (x) The sales executive shall settle his/her claims within one year and in no case after the final settlement of the accounts of the scheme.

Chief Executive Officer
Uttarakhand Livestock Development Board

APPLICATION FORM

Application for the Temporary Post of **Sales Executive** in Uttarakhand Livestock Development Board Dehradun in the project **Rashtriya Gokul Mission – Production of sex sorted semen for indigenous breeds of cattle and buffaloes.**

INSTRUCTIONS FOR FILLING UP THE APPLICATION FORM

1. Application form should be neatly typed or hand written in CAPITAL LETTERS.
2. Enclose attested photocopies of relevant certificates/proofs wherever necessary. Application not in proper format or without documentary evidences is likely to be rejected.
3. Duly-filed Application Form along with supporting documents should be handed over at the time of walk-in interview in a 28 x 12 cm envelope mentioning Research Fellow on the top of envelope.
4. ULDB reserves all right to cancel/modify any of the above posts.

(THIS APPLICATION FORM BE FILLED IN CAPITAL LETTERS)

- 1 **Name of Applicant** :
- 2 **Current Designation and Affiliation** :
- 3 **Name of the Father / Husband** :
- 4 **Address**
- A) **Permanent** :
- B) **Corresponding** :
- 5 **Contact No.** :
- 6 **E-mail Address** :
- 7 **Date of Birth and Age (as on 12-04-2019)** :
- 8 **Sex** :
- 9 **Marital Status** :
- 10 **Nationality** :
- 11 **Whether** :
- SC/ST/OBC/General/PH/Women**
- 12 **Academic Qualification**

Affix a self -
attested
passport size
photograph
here

For each of the following examination, starting from SSLC/Higher Secondary to the highest qualification

S. No	Qualification	Name of the College/Institute	Year of passing	% of Marks

13. Experience:

Position Held	Name & Address of the employer	Nature of work	Period		Total Service
			From	To	

14. Any other information you would like to provide in support of your application.

15. Declaration: I declare that the information furnished above is true and correct to the best of my knowledge and belief, and that no related information is concealed. If any discrepancy is observed at any stage, ULDB will be free to cancel my selection/candidature.

Place:

Date:

Candidate's signature